

Madeleine Walker Coastal Ballet Theater  
7307 Hodgson Memorial Drive Suite D Savannah Georgia 31406 912-354-1020

## Protocol for Ballet and Contemporary Dance Classes

Madeleine Walker Coastal Ballet Theater's curriculum is based on the American Ballet Theater's National Training Curriculum and is presented in coordination with the requirements and guidelines specified by this national training program. Classes are divided into levels that are ability and age appropriate. To provide proper training dancers must master the syllabus presented at each level to prepare for advancement. Every dancer is important and to establish a proper learning environment the following is imperative for all class levels.

1 Regular attendance is expected. Dancers who are tardy or miss more than 6 lessons during a semester should discuss the student's absence with the directors. Injury or illness must also be discussed. Injured dancers should attend and observe. Upper levels may not be allowed to perform if training or rehearsal requirements are not met. Tuition and other fees must be continued during any approved absence.

2 Dress code must be observed. Please see the attached sheet with dance attire information. Proper dress is an important part of each dancer's training. Dancers should arrive dressed if possible, with hair up and secured no sooner than 15 minutes before their class. Dancers arriving after school should bring their own hair implements. Dancers may not share hair bands or clips, clothing, or shoes for health reasons.

3 For each dancer's safety, dancers in all levels should be picked up no later than 5 minutes after their class ends. Parents should provide a cell phone number to be contacted during class time if they are needed. Dancers may not at any time leave the studio or call for a ride to leave the studio during class time without informing the front desk or a teacher before doing so.

4 Dancers are expected to observe proper manners and respect for their classmates and teachers.

5 Tuition, costume fees, and performance fees are due on the first of the month and are based on yearly participation. Yearly tuition may be divided into monthly payments but should be paid on or before the first of each month. Please include a \$10 late fee for all late payments.

6 Our facility is for each dancer's training. Street shoes may not be worn on the Marley floor. No food or drink is allowed in the lobby, dressing room, or studio areas. Bathrooms are for the dancer's use during and after the class. Please refrain from walking through the studio during class time. Children not enrolled in dance class should be supervised at all times.

\*Please return this form with the "Registration Letter", "Release Form", and "Photography Release".  
Thank you for helping us continue to provide excellence in dance training and it is a privilege to teach our students.

Signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Student's name: \_\_\_\_\_